

**ORANGE COUNTY
CEMETERY DISTRICT**

**May 7, 2019
10:00 A.M.**

**REGULAR MEETING
OF
THE BOARD OF TRUSTEES
AGENDA**



**DISTRICT OFFICE
EL TORO MEMORIAL PARK
25751 TRABUCO ROAD
LAKE FOREST, CA 92630**

Maribel Marroquin, First District

William E. Nelson, Third District

Kelly Rivers, Second District

**Cynthia Ward
Chair
Fourth District**

**Noel Hatch, Fifth District
Vice Chair**

Steve Quintanilla, General Counsel

Tim Deutsch, General Manager

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS PUBLIC MEETING IS IN SESSION.

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at www.occemeterydistrict.com

AGENDA

- I. CALL TO ORDER – Chair Ward**
- II. PLEDGE OF ALLEGIANCE – Chair Ward**
- III. ROLL CALL – Secretary**
- IV. PUBLIC COMMENTS**

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

V. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes – Regular Meeting

Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of April 2, 2019.

B. Approval of Check Registers – May 2019

Recommendation: Staff recommends that the Board approve check registers #163, #164, #165, #166, #167, #168, #169, #170, #171, #172, #173, #174, #175, #176, #177 and #178.

C. Quarterly Investment Report

Recommendation: Staff recommends that the Board accept the District Quarterly Investment Report and Certification for March 31, 2019, pursuant to Government Code §53646(b)(1).

VI. GENERAL MANAGER'S REPORTS

A. Interment and Interment Space Sales Reports - March 2019

B. Financial Reports – March 2019

C. March Interest Rates

D. April Investment Portfolio Changes

E. Capital Projects Update

F. Strategic Plan Dashboard (PowerPoint Overview on Land)

G. OCERS – 2018 Year in Review Update (Oral Report)

VII. UNFINISHED BUSINESS - None

VIII. NEW BUSINESS

A. [Pricing for New El Toro Memorial Park Niche Garden](#)

Recommendation: Staff recommends that the Board approve the price range of the new niches at El Toro Memorial Park, from \$1,300 to \$2,800 per niche.

B. [Deferred Compensation Plan – Resolution](#)

Recommendation: Staff recommends that the Board approve by Resolution No. 2019 ____, the establishment of a Deferred Compensation Plan for the County of Orange in the name of Orange County Cemetery District.

C. [Appointment Process for OCLAFCO Regular and Alternate Special District Member Seats](#)

Recommendation: Staff recommends that the Board offer any nominations it may have for the OCLAFCO's Regular and Alternate Special District Member and authorize staff to submit the 2019 Nomination Form to OCLAFCO by the June 7, 2019 deadline.

IX. ITEMS FOR FUTURE AGENDAS

X. BOARD COMMENTS

- A. Anaheim Cemetery 2019 Historical Tour – Planning Meeting, April 3, 2019
- B. CSDA Board Meeting, Sacramento, April 5, 2019
- C. Orange County Council of Governments (OCCOG) 2019 General Assembly, Anaheim, April 12, 2019
- D. ISDOC Executive Committee Meeting, May 7, 2019

XI. ANNOUNCEMENTS

- A. CAPC Local Area Meeting, Dearborn Cemetery, Poway, May 16, 2019 (10a -1p)
- B. Special District Legislative Days, Sacramento, May 21-22, 2019
- C. Memorial Day Programs at all District Cemeteries, May 27, 2019
- D. ISDOC Executive Committee Meeting, June 4, 2019

XII. CLOSED SESSION (Scheduled Time at 11:00 am)

Conference with Labor Negotiators pursuant to Government Code Section 54957.6(a):
District designated representative: Chief Negotiator Oliver Yee, General Counsel Steven B. Quintanilla.
Employee Organization: Groundskeeping Unit (Service Employees International Union Local 721 CTW-CLC).

Conference with Legal Counsel – Potential Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (One potential case).

XIII. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, June 4, 2019, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: May 3, 2019



Mary Funk

By: Mary Funk
Title: Secretary