

NOTICE OF ADJOURNED MEETING

Notice is hereby given that, due to a lack of quorum, the Board of Trustees of the Orange County Cemetery District will adjourn their regular meeting scheduled for December 3, 2024 at 10:00 a.m., to December 10, 2024, at the hour of 10:00 a.m. in the Board Meeting Room located at 25751 Trabuco Road, Lake Forest, California 92630.

Date: 11-26-2024



By: Mary Funk, Board Secretary

AFFIDAVIT OF POSTING OF NOTICE OF ADJOURNMENT

I, Mary Funk, declare as follows:

That I am the Secretary of the Orange County Cemetery District Board of Trustees; that the December 3, 2024, regular meeting of the Orange County Cemetery District Board of Trustees will be cancelled due to a lack of quorum; that the meeting is being adjourned from the regular meeting scheduled for December 3, 2024, to December 10, 2024, at the hour of 10:00 a.m., in the Board Meeting Room located at 25751 Trabuco Road, Lake Forest, California 92630, and that a copy of said notice will be posted on or before 10:00 a.m. on Wednesday, December 4, 2024, in a conspicuous place near the door of the room at which said meeting was held and on the District's website.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 26, 2024, at Lake Forest, California.



By: Mary Funk, Board Secretary



Orange County Cemetery District

Agenda

Regular Meeting of the Board of Trustees

December 3, 2024 at 10:00 a.m.

Board of Trustees

Cynthia Ward – Chair, Fourth District

Maribel Marroquin-Waldram - Vice Chair, First District

Vladimir A. Anderson, Third District

Noel Hatch, Fifth District

Kelly Rivers, Second District

General Manager

Tim Deutsch

General Counsel

Steve Quintanilla

General Instructions

Please silence all pagers, cell phones, and other electronic equipment while this public meeting is in session. In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the Board Secretary at (949) 951-9102, ext. 110. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Road., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at www.occemeterydistrict.com.

Instructions for Remote Attendance

Pursuant to Orange County Cemetery District Resolution 2023-01, effective March 7, 2023, the public may observe the meeting and offer Public Comment remotely via Zoom as follows:

[Here is a link to join the Dec. 3, 2024 Orange County Cemetery District Board Meeting](#)

Enter Meeting ID: 842 5206 6202 Enter Passcode: 193604

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.
- During Public Comments, use the “raise hand” function located in the participant’s window and wait for a staff member to announce your name and unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

To participate via telephone: Call (669) 900-9128.

Enter Meeting ID: 842 5206 6202 Passcode: 193604

During Public Comments, press *9 to add yourself to the queue and wait for a staff person to announce your name or phone number and press *6 to unmute your line when it is your turn to speak. Comments are limited to three minutes or as otherwise directed.

Please know that it is important for the Orange County Cemetery District to allow public participation at this meeting. If you are unable to participate via the processes just described, please contact the Board Secretary at (949) 951-9102 or at m.funk@orccd.com and staff will attempt to accommodate you.

I. CALL TO ORDER – Chair Cynthia Ward

II. PLEDGE OF ALLEGIANCE – Chair Cynthia Ward

III. ROLL CALL – Secretary

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes – Regular Meeting, November 5, 2024

Recommendation: Staff recommend that the Board approve the minutes for the Regular Board Meeting of November 5, 2024.

B. Approval of Check Register – November 2024

Recommendation: Staff recommend that the Board approve check registers #67, #68, #69, #70, #71, #72, #73, #74, #75, #76, #77, #78, #79, #80, #81, #82, and #83.

C. Authorization of January Claims

Recommendation: Staff recommend that the Board authorize the following Claim numbers for October 2024: #101, #102, #103, #104, #105, #106, #107, #108, #109, #110, #111, #112, #113, #114, #115, #116 and #1117.

VI. MANAGER’S REPORTS

A. Interment and Interment Space Sales Reports – October 2024

B. Financial Reports – October 2024

C. Investment Portfolio Changes – November 2024

D. Capital Projects Update

E. Strategic Plan Update

VII. GENERAL COUNSEL REPORT

VIII. NEW BUSINESS

A. Election of Officers

Recommendation: Staff recommends that the Board of Trustees elect officers for the 2024 calendar year.

IX. CLOSED SESSION

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6(a):

District designated representative: General Counsel Steven B. Quintanilla.
Employee Organization: Groundskeeping Unit (Service Employees International Union Local 721 CTW-CLC).

B. Conference with Legal Counsel – Potential Initiation of Litigation

Pursuant to Government Code Section 54956.9
One potential case.

C. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)
Name of case: Build the Great Park Veterans Cemetery, Dr. Harvey H. Liss and Cyrus Pourhassanian vs. City of Anaheim, Anaheim City Council
Case No. 30-2024-0 142 0506-CU-WM-CX C

X. ITEMS FOR FUTURE AGENDAS

XI. BOARD COMMENTS

- A. Veterans Day Program, Nov. 11, 2024, 11:00 a.m., El Toro Memorial Park**
- B. Trustee-Staff Meeting, Nov. 19, 2024, 8:00 a.m., El Toro Memorial Park, Trustee Hatch**
- C. Trustee-Staff Meeting, Nov. 20, 2024, 9:30 a.m., Anaheim Cemetery, Vice Chair Marroquin-Waldram**
- D. Trustee-Staff Meeting, Nov. 21, 2024, 8:00 a.m. Santa Ana Cemetery, Chair Ward**

XII. ANNOUNCEMENTS

- A. Angel of Hope Candlelight Service, Friday, Dec. 6, 2024, 7:00 p.m., El Toro Memorial Park**
- B. Wreaths Across America, Saturday, Dec. 14, 2024, 9:00 a.m., Santa Ana Cemetery and El Toro Memorial Park**
- C. [CAPC Annual Conference, March 13-25, 2025, Seaside, CA](#)**

XIII. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, January 7, 2025, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Mary Funk

By: Mary Funk, Board Secretary
Date: November 26, 2024

