

**ORANGE COUNTY
CEMETERY DISTRICT**

**May 1, 2018
10:00 A.M.**

**REGULAR MEETING
OF
THE BOARD OF TRUSTEES**



**DISTRICT OFFICE
EL TORO MEMORIAL PARK
25751 TRABUCO ROAD
LAKE FOREST, CA 92630**

Maribel Marroquin, First District

**Cynthia Ward, Fourth District
Vice Chair**

William E. Nelson, Third District

**Kelly Rivers
Chair
Second District**

Noel Hatch, Fifth District

Steve Quintanilla, General Counsel

Tim Deutsch, General Manager

**PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS
PUBLIC MEETING IS IN SESSION.**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at www.occemeterydistrict.com

AGENDA

- I. CALL TO ORDER – Chair Rivers**
- II. PLEDGE OF ALLEGIANCE – Chair Rivers**
- III. ROLL CALL – Secretary**
- IV. PUBLIC COMMENTS**

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

V. [CONSENT CALENDAR](#)

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board of Trustees or the public may request an item be

removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. [Approval of Minutes – Regular Meeting](#)

Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of April 3, 2018.

B. [Approval of Check Registers - April 2018](#)

Recommendation: Staff recommends that the Board approve check registers #162, #163, #164, #165, #166, #167, #168, #169, #170, #171, #172, #173, #174, #175, #176, and #177.

C. [Quarterly Investment Report](#)

Recommendation: Staff recommends that the Board accept the District Quarterly Investment Report and Certification for March 31, 2018, pursuant to Government Code §53646(b)(1).

VI. GENERAL MANAGER’S REPORTS

A. [Interment and Interment Space Sales Reports - March 2018](#)

B. [Financial Reports – March 2018](#)

C. [March Interest Rates](#)

D. [April Investment Portfolio Changes](#)

E. [Capital Projects Update](#)

F. [Strategic Plan Dashboard](#)

G. [County of Orange Auditor-Controller – Trustees’ Stipend & Reimbursement Form](#)

H. [SDRMA Property & Liability and Workers Compensation Program Review Results](#)

VII. UNFINISHED BUSINESS – None

VIII. NEW BUSINESS

A. [Orange County LAFCO – Regular and Alternate Special District Member Seats](#)

Recommendation: Staff recommends that the Board review and discuss all of the candidates and decide which candidate to vote for the Regular and Alternate Special District Member Seat.

B. [Interment Space Fee Change – El Toro Memorial Park, Centennial Urn Garden](#)

Recommendation: Staff recommends that the Board approve changing the interment space fee in the El Toro Memorial Park's Centennial Urn Garden from \$1,430 to \$1,150, effective immediately.

IX. ITEMS FOR FUTURE AGENDAS

X. CLOSED SESSION

Conference with Legal Counsel – Potential Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (One potential case)

XI. BOARD COMMENTS

- A. CAPC Local Area Meeting – Oak Hill Memorial Park, Escondido, April 12, 2018
- B. Special Districts Leadership Academy, Monterey, April 15-18, 2018
- C. Anaheim Cemetery – Private Tour, April 17, 2018
- D. CSDA Board Meeting, Sacramento, April 20, 2018
- E. El Toro Memorial Park Historical Tours, April 21, 2018
- F. ISDOC Executive Committee Meeting, Fountain Valley, May 1, 2018

XII. ANNOUNCEMENTS

- A. CSDA - Special District Legislative Days, Sacramento, May 22-23, 2018
- B. ISDOC Executive Committee Meeting, Fountain Valley, June 5, 2018

XIII. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, June 5, 2018, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: April 27, 2018



Mary Funk

By: Mary Funk
Title: Secretary